



## 2012 – 2013 FUNDRAISING AND VOLUNTEER CONTRACT

Annual fundraising enables the Academy to cover operating costs which exceed the revenue generated by regular tuition and fees. Following are the required volunteer hours and required fundraising participation for each family for the 2012-2013 school year.

### Option 1

- Provide a total of twenty-five (25) volunteer hours during this school year. For single parents, the requirement is twelve and one half (12.5) hours. Ten (10) volunteer hours must be spent on Auction projects. Each family is responsible for keeping a record of their volunteer hours using the SJA Volunteer Hours Sheet. This sheet may be downloaded from [www.sjaweb.org](http://www.sjaweb.org). Each family will be billed at the rate of \$20.00 for each hour not met and \$50.00 for each Auction hour not met. Deadline for Senior parents' Volunteer Hour Sheets: **May 3, 2013**. Parents with students in grades 9, 10 and 11: **May 10, 2013**.
- Sell or purchase 4 SJA Calendars at \$25.00 each;
- Sell or purchase \$150.00 worth of SJA School Raffle Tickets;
- Sell or purchase 2 Auction tickets at \$40.00 each;
- Be an active participant in the Auction preparation (obtain at least one item with a minimum value of \$50.00 and one sponsorship or advertisement for the Auction); Auction hours are earned for item and sponsorship or advertisements

### Option 2

- Those who are able and who would prefer may elect to pay a \$1,200.00 Fundraising and Volunteer Fee by **September 17, 2012** and be exempt from all of the above.

Please Note: If a student withdraws prior to year-end, the Fundraising and Volunteer Fee will be pro-rated on a monthly basis: \$120.00 per month for every month the student has been in attendance.

Volunteers assist in providing educational and other services to the students, faculty, and staff under the direction of the Administration and Director of Development. The Diocese requires all school volunteers to be fingerprinted and all drivers' licenses cleared for transporting students. Those transporting students must carry \$300,000/\$100,000/\$50,000 in liability insurance coverage. Fingerprinting may be done upon request or at the first Protecting God's Children Workshop in August. Background checks are valid for 5 years from date of clearance. If you volunteered at a Catholic grade school or Parish and have already been fingerprinted and cleared through the Diocese you do not need to be fingerprinted until the 5 years are up. Please provide us with a copy of your clearance letter and your certificate for Protecting God's Children.

I / We, the undersigned, agree to be legally responsible for the Volunteer and Fundraising Contract.

\_\_\_\_\_  
Signature(s)' Parent(s)/Legal Guardian(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent(s)' Printed Name(s)

\_\_\_\_\_  
Student(s)' Name(s)'. Please Print